

INFORMATION ON REPORTING TO THE SUPERVISORY BOARD

By "Reporting" it is meant news concerning possible irregularities, offences, violations, behaviours and practices that do not (or potentially do not) comply with the provisions of the Ethical Code of the Università Cattolica del Sacro Cuore, the Organisation, Management and Control Model (Model), the Articles of Association and the Regulations that the University has adopted and/or that may cause damage or harm, even only in terms of image, to the University.

The reports may originate from any member of the university community: staff, students, members of the Bodies (Board of Directors, Academic Senate, Board of Auditors, etc.), collaborators, partners, suppliers, as well as other categories of people who in various ways have relations with the University.

Among the main aspects to be reported there are, by way of example and not exhaustive, elements and/or clues referring to (also potentially):

a) violations or failure to apply the Code of Ethics. By way of example, the aspects reported may relate to improper conduct in the following situations:

- discrimination;
- moral and/or sexual abuse;
- abuse of one's role;
- conflict of interest;
- inappropriate use of computer applications (computer security);
- safety, environmental, health and hygiene issues;
- infringement of intellectual property rights;
- dissemination of confidential information;
- problems of transparency, correctness etc. in relations with suppliers (e.g. gifts and gratuities of non-negligible value from suppliers, consultants and third parties in general) and/or in conferring professional assignments;
- problems related to economic relations with political parties, movements and associations;
- problems connected with relations with Public Administrations, Institutions and Supervisory Authorities;
- money laundering and problems related to accounting records and financial statements;
- behavioural criticalities related to relations with students and teaching activities;
- issues related to the ethics of scientific research;
- issues related to the conclusion and publication of scientific results;
- plagiarism;
- problems in personnel selection and management (favouritism, nepotism, etc.);
- issues related to the ethical evaluation of basic, animal, clinical and other activities carried out in the university field;
- activity detrimental to the reputation or image of the Università Cattolica;

b) violations or failure to apply the Organisational, Management and Control Model (Model), including the Articles of Association and Regulations adopted by the University.

c) civil, administrative and/or criminal torts (or suspicion of torts), including, but not limited to, those provided for in the legislative decree no. 231/01.

This management does not include reports of ordinary problems of an educational, administrative and/or other nature, which do not constitute elements referred to in the previous discussion, for which ordinary management channels are active.

All reports received concerning facts or behaviour that are not pertinent to the foregoing must not necessarily be dealt with by the SB. It remains the responsibility of the reporter to contact the competent structures of the University.