



RECTOR'S DECREE NO. 7965

Extraordinary regulations regarding access to and use of university services, carrying out of teaching activities, profit and degree exams, conference and congress activities, competition procedures for the awarding of research grants and for the recruitment of professors and researchers.

THE RECTOR

Having regard to the Articles of Association of Università Cattolica del Sacro Cuore, issued by Rector's Decree of 24 October 1996, and subsequent amendments and additions;

Having regard to the Teaching Regulations of Università Cattolica del Sacro Cuore, issued by Rector's Decree of 29 October 1999, and subsequent amendments and additions;

Having regard to the Prime Ministerial Decree (DPCM) of 2 March 2021, on "Further implementing regulations of decree-law n. 19 of 25 March 2020", converted, with amendments, by law n. 35 of 22 May 2020, on "Urgent measures to cope with the COVID-19 epidemic emergency", of the decree-law n. 33 of 16 May 2020, converted, with amendments, by law n. 74 of 14 July 2020, on "Further urgent measures to cope with the COVID-19 epidemic", and of the decree-law n. 15 of 23 February 2021, on "Further urgent provisions on national displacement for the containment of the COVID-19 epidemic emergency";

Having regard to Decree-Law n. 52 of 22 April 2021 on "Urgent measures for the gradual resumption of economic and social activities in compliance with the requirements to contain the spread of the COVID-19 epidemic", converted by Law n. 87 of 17 June 2021;

Having regard to the Order dated 11 June 2021, issued by the Minister of Health;

Having regard to the note of the Minister of University and Research of 23 June 2021, prot. n. 8329;

Having regard to Decree-Law n. 105 of 23 July 2021 on "Urgent measures to deal with the COVID-19 epidemic emergency and for the safe exercise of social and economic activities", converted by Law n. 126 of 16 September 2021;

Having regard to Decree-Law n. 111 of 6 August 2021 on "Urgent measures for the safe performance of school, university and social activities and in the field of transport", converted by Law n. 133 of 24 September 2021;



Having regard to the note of the Minister of University and Research of 7 August 2021, prot. n. 10892;

Having regard to the note of the Minister of University and Research of 31 August 2021, prot. n. 11602;

Having regard to Decree-Law n. 122 of 10 September 2021 on “Urgent measures to cope with the COVID-19 emergency in schools, higher education and socio-healthcare settings”;

Having regard to the note of the Ministry of University and Research of 8 October 2021, prot. n. 13675;

Having regard to Decree-Law n. 139 of 8 October 2021 on: “Urgent measures for access to cultural, sporting and recreational activities, as well as for the organisation of public administrations and the protection of personal data”

Having regard to its own regulation, issued pursuant to art. 19, paragraph 3, letter g) of the University Articles of Association, on 15 October 2021,

DECREES

Article 1 (General rules)

Università Cattolica del Sacro Cuore is open and operating according to governmental, regional and competent authority regulations.

The emergency regulations on prevention and protection of public health and safety are fully implemented.

In particular, in order to protect public health and maintain adequate safety conditions, university students, in order to participate in teaching and curricular activities in person, must possess and are required to exhibit the COVID-19 green certificate pursuant to Article 9 of Decree Law n. 52 of 22 April 2021 on "Urgent measures for the gradual resumption of economic and social activities in compliance with the need to contain the spread of the COVID-19 epidemic", converted by Law n. 87 of 17 June 2021 and subsequent amendments.

Compliance with this requirement is randomly checked by staff at the entrance to the premises or inside the buildings.

Possession of the aforementioned COVID-19 green certificate, pursuant to Decree Law n. 122 of 10 September 2021 on "Urgent measures to cope with the COVID-19 emergency in schools, higher education and socio-healthcare settings", is required of anyone who accesses facilities belonging to the university.



In the University campuses, as regards teaching and curricular activities, access will be allowed for all the seats available in the classrooms, without prejudice to the adoption of all the necessary precautionary and organisational measures, including the use of personal protective equipment, signs indicating the routes to be followed, the indication of the seats that should be used first in the University buildings, as well as the recommendation to avoid gatherings and to concretely maintain the greatest distance possible.

Campus managements - directorates shall take appropriate steps to ensure that:

- 1) university activity is constantly monitored through the analysis of the data extracted from the attendance survey systems;
- 2) security services are adjusted to supervise the flow of people inside the buildings, prevent gatherings and manage any difficulties.

Research activities in laboratories, departments and institutes, and access to library services are carried out in compliance with the rules and security measures adopted by the University.

With regard to access by students, without prejudice to the above, the following regulations apply:

- In order to access the University campuses and buildings it is necessary to be in possession of a university badge. In the absence of a badge, and upon justification, a health card may be used. In case of absence of the latter, a valid identity document must be shown, in order to carry out the appropriate checks. At each access, if requested by the security staff, the badge must be stamped in the appropriate readers. The readers will provide an initial check on the reservation of the access. In case of need, the intervention of the security staff may be requested to evaluate the appropriate actions;
- the services to the public (such as libraries, student services, guidance and tutoring services) are guaranteed both in presence and remotely, upon reservation according to the modalities available on the *iCatt* portal and on the *iCatt* app; the other services for study and consultation (such as library study rooms, consultation rooms) are open and access is guaranteed upon reservation according to the existing modalities and in compliance with the rules established to contrast the spread of the infection;
- office hours may be held, in agreement with the professor/lecturer concerned, either in person or remotely, using the connection tools that allow the best possible interaction between professor/lecturer and student.



Article 2

(Guidelines carrying out teaching activities for the academic year 2021/22)

- 2.1 For the academic year. 2021/22, with reference to all University campuses, lectures and other face-to-face teaching activities related to courses aimed at students enrolled in all the years of undergraduate degree programmes, integrated degree programmes and graduate degree programmes, as well as university specialising masters, specialization programmes and doctoral programmes, will be provided in presence with contextual direct *streaming*, according to the criteria and technologies already identified, subject to the health situation and in respect of the planning prepared by the competent teaching structures, of the norms, of the safety measures and in coordination with the interested Campus Managements-Directorates.
- 2.2 Access to face-to-face classes will take place on the basis of procedures that will take into account the structural-logistical conditions of the buildings and of the campus of reference, subject to reservation of the place where required; the calendar, the timetable of the classes and the reservation procedures are available on the *iCatt* portal and on the *iCatt* app.
- 2.3 Laboratories, seminar activities and extracurricular activities addressed to the university community will be carried out in presence at the University campuses, according to the schedule prepared by the competent teaching structures, in compliance with the regulations, the safety measures and in coordination with the Campus Managements - Directorates concerned.
- 2.4 For face-to-face programmes, the possibility of attending lessons also at a distance is guaranteed, by accessing virtual classrooms, in compliance with the principles of publicity, effectiveness and broad accessibility of the service, according to the current dual-mode delivery methods already provided, also taking into account the specific needs of students with disabilities and students with specific learning disorders.
- 2.5 Faculty will give their lectures from university classrooms, according to the schedule prepared by the relevant Office for Planning and Implementation of Teaching Activities based on determinations made by the appropriate teaching structures.
- 2.6 Lectures will be recorded and will remain available to registered students only for at least one week; recordings may be viewed but not downloaded.



Article 3

(Guidelines for conducting oral and written profit exams)

At all the University campuses, oral and written profit exams will be held according to the organisational methods and on the basis of the schedule prepared by the competent teaching structures, in compliance with regulations, safety measures and in coordination with the relevant Campus Managements - Directorates.

Profit exams from 15 November 2021 onwards will take place in presence unless otherwise stipulated by the relevant authorities.

The possibility of taking the profit exams at a distance will be guaranteed in any case to students who cannot be present at the University due to:

- proven health problems related to the COVID-19 *coronavirus*, attested by specific self-certification to be completed in the appropriate application when registering for the exam;
- proven difficulties in travelling from abroad due to problems related to the COVID-19 *coronavirus*, attested by specific self-certification to be completed in the appropriate application when registering for the exam.

The scheduling of exams will be made available on the *iCatt* portal and on the *iCatt* app and adequately communicated to students by the relevant teaching structures.

Article 4

(Guidelines for the conduct of final examinations and graduation sessions)

With reference to all the University campuses, with regard to the final examination for undergraduate, graduate and integrated degree programmes, all Degree Examination Boards (including the proclamation ceremonies for undergraduate degree programmes) will be convened in presence.

Students about to graduate in possession of the COVID-19 green certificate will be present in the classroom; the possibility of taking the final examination at a distance will be guaranteed in any case to students who cannot be present at the University for proven health problems related to the COVID-19 *coronavirus*, attested by specific self-certification to be provided upon receipt of the convocation. The Deans of the Faculties and the competent General Managements - Directorates will define the number of people allowed to attend the session, who will also need to possess the COVID-19 Green Certificate, and the modalities of organization of the ceremonies. In-person and remote discussions may be recorded and, upon request, made available to the student who takes the examination.



Article 5 (Internship activities)

The activation and continuation of internships is allowed at host institutions that guarantee adequate safety conditions, also adopting remote methods.

If the internship is interrupted by the host institution, the internship can be completed by choosing further activities agreed with the reference professor/lecturer, in order to achieve the same training objectives and the acquisition of the necessary ECTS.

Apprenticeship activities can also be hosted at the University campuses and be carried out in presence according to the schedule prepared by the competent teaching structures, in compliance with the regulations, safety measures and in coordination with the General Managements - Directorates of the campuses concerned.

With regard to the training and qualifying internships of the degree programmes of the Faculty of Medicine and Surgery "A. Gemelli", they will be guaranteed in presence, in safe conditions.

Article 6 (Conferences, congresses and meetings)

Conferences, congresses, other events and ceremonies are held in compliance with the regulations, safety measures and in coordination with the relevant General Managements – Directorates.

The meetings of collegiate bodies may be held in presence and/or at a distance.

Article 7 (Competition procedures for the awarding of research grants and for the recruitment of professors and researchers)

Competition procedures for the awarding of research grants and for the recruitment of professors and researchers may also be carried out remotely, according to the criteria and technologies already identified. For the participation in competition procedures carried out in presence, candidates are required to possess the COVID-19 Green Certificate.

Article 8 (Final rules)

The above-mentioned regulations are applicable, insofar as they are compatible, to university specialising master's, postgraduate, specialisation and doctoral programmes.

Specific indications are provided for the access of international students without the COVID-19 Green Certificate/EU *Digital Covid* Certificate, also in relation to the regulations established by the Ministry of Health.



The above measures apply from the date of issue of this decree and remain valid to the extent that they are compatible with the regulatory indications, whether in force or to be issued in the future, and until new norms are determined.

The methods for verifying the possession of the COVID-19 Green Certificate may be subject to further organisational and operational indications as a result of regulations that may be issued.

The obligation to possess the COVID-19 Green Certificate does not apply to students and subjects exempt from the vaccination campaign on the basis of appropriate medical certification issued according to the criteria defined by circular of the Ministry of Health.

Milan, 15 October 2021

THE RECTOR
(Prof. Franco Anelli)
Signed: F. Anelli

THE GENERAL MANAGER
(Dr. Paolo Nusiner)
Signed: P. Nusiner