



RECTOR'S DECREE NO. 7794

Extraordinary provisions regarding access to and use of the university services, conducting of teaching activities, exam calls and graduation sessions, conference and congress activities, competition procedures for the awarding of research grants and for the recruitment of professors and researchers.

THE RECTOR

- Having regard to the Statute of Università Cattolica del Sacro Cuore, issued by Rector's Decree of 24 October 1996, and subsequent amendments and additions;
- Having regard to the Teaching Regulations of Università Cattolica del Sacro Cuore, issued by Rector's Decree of 29 October 1999, and subsequent amendments and additions;
- Having regard to the Prime Ministerial Decree (DPCM) of 2 March 2021 on: "Further implementing provisions of Decree-Law no. 19 of 25 March 2020, converted, with amendments, by the law n. 35 of 22 May 2020 on "Urgent measures to cope with the COVID-19 epidemic emergency", of the Decree-Law n.33 of 16 May 2020, converted, with amendments, by law no. 74 of 14 July 2020, on "Further urgent measures cope with the COVID-19 epidemic ", and of Decree-Law No. 15 of 23 February 2021, on "Further urgent provisions on national displacements for the containment of the COVID-19 epidemic emergency"
- Having regard to Decree-Law No. 52 of 22 April 2021 on " Urgent measures for the gradual resumption of economic and social activities with a view to containing the spread of the COVID-19 epidemic", converted by Law No. 87 of 17 June 2021;
- Having regard to the Order dated 11 June 2021, issued by the Minister of Health;
- Having regard to the note of the Minister of University and Research of 23 June 2021, prot. no. 8329;
- Having regard to the resolutions of the Academic Senate of 7 June and 5 July 2021;
- Having regard to the resolutions of the Board of Directors dated 23 June and 14 July 2021;
- Having regard to his own decisions, issued pursuant to art. 19, paragraph 3, letter g) of the University Statute, on 15 July 2021;
- considering his own decree no. 7708 of 15 July 2021, concerning: "Extraordinary norms in terms of access to and use of University services, performance of teaching activities, profit exams and graduation sessions, conference and congress activities, competition procedures for the awarding of research grants and for the recruitment of professors and researchers";
- Having regard to Decree-Law No. 105 of 23 July 2021 on: 'Urgent measures to deal with the emergency caused by the COVID-19 epidemic and for the safe resumption of social and economic activities';
- considering his own decree no. 7761 of 26 July 2021, concerning: "Extraordinary norms in terms of access to and use of University services, the conducting



of teaching activities, profit exams and graduation sessions, conference and congress activities, competition procedures for the awarding of research grants and for the recruitment of professors and researchers";

Having regard to Decree-Law No 111 of 6 August 2021 on "Urgent measures for the safe performance of school, university and social activities and in the field of transport";

Having regard to the note of the Minister of University and Research of 7 August 2021, prot. no. 10892;

having regard to his regulation, issued pursuant to art. 19, paragraph 3, letter g) of the University Statute on 30 August 2021,

DECREES

Article 1 (General rules)

Università Cattolica del Sacro Cuore is open and operates in accordance with governmental, regional and competent authority regulations.

The emergency regulations on prevention and protection of public health and safety are fully implemented.

In particular, in order to protect public health and maintain adequate safety conditions, university students, in order to participate in teaching and curricular activities in presence, must possess and are required to exhibit the COVID-19 green certificate pursuant to Article 9 of Decree Law No. 52 of 22 April 2021 on 'Urgent measures for the gradual resumption of economic and social activities with a view to containing the spread of the COVID-19 epidemic', converted by Law No. 87 of 17 June 2021 and any subsequent amendments.

Compliance with these regulations will be randomly checked by staff at the entrance to the campus or inside the buildings.

In the premises of the University, the adoption of all necessary precautionary and organisational measures is also confirmed, including: signs indicating the routes to be followed to avoid possible gatherings; the indication of the seats that can be used in the University spaces; the positioning of indicators for distancing.

Each Campus Directorates shall take appropriate steps to ensure that:

- 1) the university activity is constantly monitored through the analysis of the data extracted from the attendance tracking systems;
- 2) security services are adequately reinforced to supervise the flow of people inside the buildings, prevent gatherings and manage any difficulties.

Research activities in laboratories, departments and institutes, as well as access to library services are carried out in compliance with the rules and safety measures adopted by the University.



With regard to access by students, without prejudice to the above, the following regulations apply:

- In order to access the University premises and a University badge is required. Lacking a badge and subject to justification, a health card may be used. Lacking the latter, a valid identity document must be shown, in order to carry out the appropriate checks. At each access, if requested by the security staff, badges must be scanned at the appropriate readers. The readers will provide an initial check on the possession of the rotation requirements for access. In case of refusal, the intervention of the security staff may be required to assess the appropriate action;
- Services to the public (such as libraries, student services center, orientation and tutoring) are guaranteed in presence, or remotely, by reservation according to the modalities available on the *iCatt* portal and on the *iCatt* app; the other services for study and reading (such as library study rooms, reading rooms) are open and access is guaranteed by reservation in accordance with the established procedures and in compliance with the rules set out to contrast the spread of infection;
- student office hours may be held, subject to prior agreement with the professor/lecturer concerned, in person or remotely, using connection tools that allow the best possible interaction between the professor/lecturer and the student.

Article 2

(Guidelines for conducting teaching activities for the academic year 2021/2022)

- 2.1 For the academic year 2021/22, in all University campuses, lectures and other in-person teaching activities related to courses aimed at students enrolled in all the years of undergraduate degree programmes, graduate degree programmes and integrated degree programmes, as well as university specialising master's, specialisation courses and PhD courses, will be provided in presence and with contextual live *streaming*, according to the criteria and technologies already identified, compatibly with the health situation, in compliance with the planning prepared by the competent teaching structures, with the norms, with the safety measures and in coordination with the relevant campus Directorates.
- 2.2 Access to in-person lectures will occur on the basis of shifts that will take into account the need to keep the classroom capacity reduced to an extent compatible with the rules on distancing in force and taking into account the venue; calendar and timetable of classes; the methods and shifts of access will be made available on the *iCatt* portal and on the *iCatt* app, and adequately communicated to the students.
- 2.3 Workshops, seminar activities and extracurricular activities addressed to the university community will be held in presence at the University premises, according to the schedule prepared by the competent teaching structures, in compliance with



the regulations, the safety measures and in coordination with the relevant Campus Directorates

- 2.4 For in-person courses, the possibility of following lessons also remotely is guaranteed, by accessing virtual classrooms, in compliance with the principles of publicity, effectiveness and broad accessibility of the service, according to the current dual delivery methods already provided, also taking into account the specific needs of students with disabilities and students with specific learning disorders.
- 2.5 Professors/lecturers will conduct their lectures from the University classrooms, according to the schedule prepared by the Teaching Activities Planning and Scheduling Office based on determinations made by the relevant teaching structures.
- 2.6 Lectures will be recorded and will remain available to enrolled students only for at least one week; recordings may be viewed but not downloaded.

Article 3 **(Guidelines for conducting oral and written exams)**

At all the University campuses, oral and written profit exams will be held according to the organisational methods and on the basis of the scheduling prepared by the competent teaching structures, in compliance with the regulations, safety measures and in coordination with the relevant Campus Directorates.

More specifically:

1. Autumn Session (August 23 to October 15, 2021) - a.y. 2020/21:
 - oral exams will be held remotely, according to the criteria and technologies already identified, or, subject to a specific resolution of the competent teaching structures, in presence or in dual mode (in presence and remotely);
 - written exams will preferably be held in person. The competent teaching structures may decide, due to the specific characteristics of the tests, the number of students and any other relevant circumstance, to provide for the written exam to be held remotely. In the latter case, the teaching structures and the Exam Board Chairs may always provide for, in general or for individual students, an additional oral test.

With reference to the profit exams that will be scheduled exclusively in presence, the possibility of taking exams at a distance will be guaranteed in any case to students who cannot be present at the University for proven health problems related to COVID-19 *coronavirus* and certified by a specific self-certification to be completed in the portal at the time of registration for the exam.

2. Winter session (from 15 November 2021) – a.y. 2020/21 and a.y. 2021/22:



Unless otherwise provided for by the competent authorities, examinations will be held in person, with priority given to written examinations, according to specific criteria identified taking into account the campus of reference, as well as the needs and decisions adopted by the relevant teaching structures.

With regard to the profit exams that will be scheduled exclusively in presence:

- If the competent authorities impose travel and/or distance restrictions, with consequent attendance quotas, exams may be held remotely or in dual mode (in person and remotely), depending on the needs and characteristics of the various degree programmes;
- the possibility of taking profit exams remotely will be guaranteed in any case to students who cannot be present at the University for proven health problems related to the COVID-19 *coronavirus* and attested by a specific self-certification to be completed in the portal at the time of registration for the exam.

Each competent teaching structure, on the basis of what has been decided, shall inform the relevant Teaching Activities Planning and Scheduling Office of the arrangements for the exams.

The scheduling and the way the exams will be held will be made available on the *iCatt* portal and on the *iCatt* app and adequately communicated to the students by the relevant teaching structures.

Article 4

(Guidelines for conducting final examinations and graduation sessions)

With reference to all the University campuses, with regard to the final examinations for undergraduate, graduate and integrated degree programmes from the autumn session of the a.y. 2020/21 (from 23 August to 15 October 2021), all Degree Examination Boards (including the proclamation ceremonies for undergraduate degrees) will be convened in presence.

Students about to graduate possessing the COVID-19 green certificate will be present in the classroom; the possibility of sitting the final examination remotely will be guaranteed in any case to students who cannot be present at the University for proven health problems related to the COVID-19 *coronavirus* and attested by a specific self-certification to be provided at the time of registration for the exam. The Deans of the Faculty and the Directorates of the relevant campuses will define the number of people allowed to attend, who will also need to be in possession of the COVID-19 green certificate, however, no more than n. 5 people for final examinations with thesis defense and n. 3 people for the proclamation ceremonies, and how to organize the ceremonies. The in-person and remote sessions may be recorded and, upon request, made available to the student who took the examination.



Article 5 (Internship activities)

The activation and continuation of internships is allowed at host institutions that guarantee adequate safety conditions, also by adopting remote methods.

If the internship is interrupted by the host institution, the internship may be completed by additional activities agreed with the professor/lecturer, in order to achieve the same educational objectives and the acquisition of the credits (ECTS) provided.

Apprenticeship activities can also be hosted at the University premises and be carried out in person according to the schedule prepared by the competent teaching structures, in compliance with the regulations, safety measures and in coordination with the Directorates of the Campus concerned.

With regard to the training and qualifying internships of the "A. Gemelli Faculty of Medicine and Surgery", the performance will be guaranteed in presence, in safe conditions.

Article 6 (Conferences, congresses and meetings)

Conferences, congresses, other events and ceremonies are held in compliance with regulations, safety measures and in coordination with the relevant Campus Directorates. The meetings of the collegiate bodies may be held in person and/or remotely.

Article 7 (Competition procedures for the awarding of research grants and for the recruitment of professors and researchers)

Competition procedures for the awarding of research grants and for the recruitment of professors and researchers may also be carried out remotely according to the criteria and technologies already identified. For the participation in competition procedures carried out in person candidates are required to have the COVID-19 Green Certificate.

Article 8 (Final rules)

The above-mentioned regulations are applicable, insofar as they are compatible, to university specialising master's, postgraduate, specialisation and PhD courses.

The above measures apply from the date of issue of this decree and will remain valid to the extent they are compatible with the regulatory indications, whether in force or to be issued in the future, and until new regulations are issued.

The norms relating to the possession of the COVID-19 Green Certificate apply from 1 September 2021. The methods for verifying the possession of the COVID-19 Green



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Certificate will be the subject of further organisational and operational indications as a result of ministerial regulations currently being issued.

The obligation to possess the COVID-19 Green Certificate does not apply to students and subjects exempt from the vaccination campaign on the basis of appropriate medical certification issued according to the criteria defined by a circular of the Ministry of Health.

Milan, 30 August 2021

THE RECTOR
(Prof. Franco Anelli)
Signed: F. Anelli

THE GENERAL MANAGER
(Dr. Paolo Nusiner)
Signed: P. Nusiner