



RECTORAL DECREE NO. 8809

Extraordinary provisions on access to and use of University services, teaching activities, profit and degree examinations, conference and congress activities, competition procedures for the award of research grants and for the recruitment of professors and researchers

THE RECTOR

- Having regard to the Statute of Università Cattolica, issued by Rector's Decree of 24 October 1996, and subsequent amendments and additions;
- Having regard to the University Teaching Regulations of Università Cattolica del Sacro Cuore, issued by Rector's Decree of 29 October 1999, and subsequent amendments and additions;
- Having regard to Decree-Law No. 44 of 1 April 2021 on 'Urgent measures for the containment of the COVID-19 epidemic, SARS-CoV-2 vaccinations, justice and public competitions' converted by Law No. 76 of 28 May 2021 as amended;
- Having regard to Decree-Law No. 52 of 22 April 2021 on 'Urgent measures for the gradual resumption of economic and social activities with a view to containing the spread of the COVID-19 epidemic', converted by Law No. 87 of 17 June 2021, as amended;
- Having regard to Decree-Law No. 14 of 25 February 2022 on 'Urgent provisions on the Crisis in Ukraine', converted into Law No. 28 of 5 April 2022;
- Having regard to Decree-Law No. 24 of 24 March 2022 on 'Urgent provisions to overcome the measures to combat the spread of the COVID-19 epidemic, as a consequence of the end of the state of emergency, and other provisions on health matters', converted into Law No. 52 of 19 May 2022;
- Having regard to the note of the Ministry of University and Research of 25 March 2022, prot. no. 4606;
- Having regard to the order of the Minister of Health of 28 April 2022;
- Having regard to its Decree No. 8542 of 29 April 2022 concerning: 'Extraordinary provisions on access to and use of University services, teaching activities, profit and degree examinations, conference and congress activities, competition procedures for the award of research grants and for the recruitment of professors and researchers';
- Having regard to the resolution adopted by the Academic Senate at its meeting of 9 May 2022;
- Having regard to the resolution adopted by the Steering Committee at its meeting of 18 May 2022,



DECREES

Art. 1 (General rules)

Università Cattolica del Sacro Cuore, having concluded the health emergency period, hereby intends to update the procedures for carrying out university activities, continuing the path of a gradual return to normality, in line with the regulatory framework.

In this regard, while fully implementing the provisions on prevention and protection of public health and safety laid down in the current legislation, the University, as a precautionary measure, considers it appropriate to maintain certain organisational guidelines, including

- the recommendation to wear respiratory protective equipment in all indoor places;
- the recommendation to avoid gatherings and in any case to keep a reasonable distance as practically possible;
- the monitoring of university activity, by the Directorates, through the analysis of data extracted from the attendance systems;
- supervision, by the security services, of the flow of people inside the buildings.

In order to enable the implementation of the above, students will continue to be required to be in possession of a university ID card (or in the absence of a health card) to gain access to the University's premises and buildings, and at the entrances, if requested by the supervisory staff, they will have to stamp their cards in the appropriate readers.

Research activities in laboratories, departments and institutes, and access to library services take place in accordance with the rules and organisational measures adopted by the University.

Public services (e.g. libraries, student university centre, orientation and tutoring) are provided in presence, as well as remotely, by reservation according to the modalities available on the University website. Other study and consultation services (e.g. library study rooms, consultation rooms) are also managed by reservation according to the procedures available on the University website, in order to facilitate their use by students.

The reception continues to be held, by agreement with the lecturer concerned, in person or remotely, using connection tools that allow the best possible interaction between lecturer and student.

Art. 2 (Method of conducting teaching activities)



As of 1 September 2022, with reference to all the University's campuses, lectures and other face-to-face teaching activities relating to courses aimed at students enrolled in all the years of undergraduate, graduate and integrated degree programmes, as well as specialising master, postgraduate, specialisation and PhD programmes, will be delivered in presence, in compliance with the schedule prepared by the competent teaching structures. The calendar, timetable and teaching methods are available on the *iCatt* portal and on the *iCatt* app.

In particular, for undergraduate degree courses, specialising master degree programmes and integrated degree programmes, the identified method of holding classroom lessons, without simultaneous streamed broadcasting and with recording of the same, is valid for the first semester of the academic year 2022/23 - and in any case for the period from September 2022 to February 2023 -, also taking into account the specific needs of students with disabilities and students with specific learning disorders.

Workshops, seminars and extracurricular activities aimed at the university community are conducted in person at the university's premises, according to the schedule drawn up by the competent teaching structures.

Lecturers conduct their lectures from the University's classrooms, according to the schedule drawn up by the Teaching Activities Planning and Scheduling office on the basis of the determinations made by the competent teaching structures.

Lecture recordings remain available only to registered students for a period of time to be determined by each Faculty; recordings may be viewed but not downloaded.

Art. 3 (Conduct of oral and written profit examinations)

At all campuses of the University, oral and written profit examinations are held in person, based on the scheduling of the competent teaching structures.

Students who are unable to participate in the face-to-face examinations, for reasons related to COVID-19 or the crisis in Ukraine, may take the examination remotely, by self-certifying - in the appropriate application when registering for the examination - the occurrence of one of the following situations:

- a) student subject to isolation as a COVID-19 positive;
- b) impediment in reaching the university for reasons related to the crisis in Ukraine;
- c) impediment in reaching the University as a student coming from Italian regions or foreign countries in respect of which there are, by virtue of the provisions in force from time to time, restrictions on the movement of persons resulting from the COVID-19 pandemic.

Exceptions for other reasons are not permitted. The existence of the above-mentioned impediments to participation in the examinations to be held in person may also be verified by means of requests for documentation and spot checks.



The re-scheduled examination in remote mode - in written or oral form - for students who find themselves in the situations of inability to participate in presence referred to in points a), b) and c) above, may take place, in consideration of the requirements of orderly running of the examinations, on the same or a different date, in any case no later than 5 days after the scheduled in-presence date.

In any case, the competent teaching structures or individual lecturers may stipulate that the examination to be taken remotely in written form be supplemented by an oral examination.

Examination scheduling is made available on the *iCatt* portal and the *iCatt* app and appropriately communicated to students by the competent teaching structures.

Art. 4 (Conduct of the final examinations)

With regard to the delivery of final examinations for undergraduate, graduate and integrated degree programmes, all Degree Commissions (including the proclamation ceremonies for undergraduate degrees) are convened in presence at all University campuses.

Graduating students will be present in the classroom; the possibility of taking the examinations for the final examination at a distance will be granted to students who are prevented from participating in the examinations, for reasons related to COVID-19 or the crisis in Ukraine, by self-certifying one of the following situations when receiving the invitation:

- a) student subject to isolation as a COVID-19 positive;
- b) impediment in reaching the university for reasons related to the crisis in Ukraine;
- c) impediment in reaching the University as a student coming from Italian regions or foreign countries in respect of which there are, by virtue of the provisions in force from time to time, restrictions on the movement of persons resulting from the COVID-19 pandemic.

Exceptions for other reasons are not permitted. The existence of the above-mentioned impediments to participation in the final examination to be held in person may also be verified through requests for documentation and spot checks.

The Deans of the Faculties and the Directorates of the relevant venues determine the number of persons admitted to attend and the manner in which the ceremonies are to be organised.

Art. 5 (Internship activities)



The activation and continuation of internships at host institutions that guarantee appropriate conditions of performance, including at a distance, is permitted.

If the internship is interrupted by the host organisation, it may be completed by means of further activities agreed upon with the teacher of reference, for the purpose of achieving the same training objectives and the acquisition of the university training credits (ECTS) envisaged.

Internship activities may also be hosted at the University's premises and be carried out in person according to the schedule drawn up by the competent teaching structures.

With regard to the training and qualifying internship of the "A. Gemelli" Faculty of Medicine and Surgery courses of study, these are carried out in presence, without prejudice to the application of the relevant legislative provisions - in particular, the vaccination obligation for the students concerned being envisaged pursuant to Article 4, Paragraph 1 *bis*, of Decree-Law no. 44 of 1 April 2021 - as well as the provisions adopted by the competent health structures.

Art. 6

(Conferences, congresses and meetings)

Conferences, congresses, other events and ceremonies take place in accordance with the necessary organisational measures defined in coordination with the relevant Directorates of the campuses.

Meetings of the collegial bodies may be held in presence and/or remotely.

Art. 7

(Competition procedures for the award of research grants and for the recruitment of professors and researchers)

Competition procedures for the awarding of research grants and for the recruitment of professors and researchers may also be conducted electronically, in accordance with the criteria and technologies already identified.

Art. 8

(Final rules)

The above provisions are applicable, **mutatis mutandis**, to university specializing master, postgraduate, specialisation and PhD programmes.

Specific indications are provided for the access of international students, also in relation to the provisions established by governmental authorities.



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The above measures shall enter into force on 1 September 2022 and shall remain in force to the extent that they are compatible with existing or future regulatory directions and until new regulations are determined.

Until 31 August 2022, the extraordinary provisions of Rector's Decree No. 8542 of 29 April 2022 shall apply.

Milan, 22 July 2022

THE RECTOR
(Prof. Franco Anelli)
F.to: F. Anelli

THE GENERAL DIRECTOR
(Dr Paolo Nusiner)
F.to: P. Nusiner